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| **PROJECT CHARTER** | | | | | | | | | | |
| **Project Title** | | ALUMNI TRACKING SYSTEM | | | | | | **Project Manager** | | Abhishek Appalashetty |
| **Start Date** | | Feb 14, 2024 | | | **End Date** | April 20, 2024 | | **Project Sponser** | | Shabna Shaik |
| **Objective** | | | | | | | | | |
| The Alumni Tracking System enhances communication and engagement between colleges, directorates, and alumni through a centralized web-based platform. | | | | | | | | | |
| **Scope** | | It prioritizes registration, updates, search, messaging, group chats, events, notices, job portal, lectures, emphasizing security. | | | | | | | |
| **Risks and Issues** | | 1. **Technical Challenges:**    * Implementation complexities may cause delays.    * Adapting to new technologies could pose challenges. 2. **Approval Delays:**    * Obtaining necessary approvals may be time-consuming.    * Streamlined approval processes are crucial to mitigate delays. 3. **Data Privacy Issues:**    * Risks related to data privacy may lead to legal implications.    * Robust security measures are essential to address privacy concerns.   Top of Form | | | | | | | |
| **Funds** | | **200000$** | | | | | | | |
| **Stakeholders** | | Jameer Babu and Ramya Gopalam | | | | | | | |
| **Milestones Schedule** | | | | | | | | | |
| **Milestone** | | | **Start Date** | | | **End Date** | | **Budget Percentage** | |
| **User Acceptance Testing**  Engaging end-users, Iterative improvements based on user input. | | | 14 Feb, 2023 | | | 20 Feb, 2023 | | 30 % | |
| **Deployment and System Go-Live**  Migration of the Alumni Tracking System to a production environment | | | 21 Feb, 2023 | | | 20 Mar, 2023 | | 40 % | |
| **Post-Implementation Support**  Monitoring system performance, Providing support and training to end-users. | | | 21 Mar, 2023 | | | 10 Apr, 2023 | | 20 % | |
| **Project Closure and Documentation**  Formal documentation, Conducting a project closure meeting to discuss lessons learned. | | | 10 Apr, 2023 | | | 20 Apr, 2023 | | 10 % | |
| **Project Development Standards** | | | | | | | | | |
| The project will adhere to industry best practices for web development, ensuring scalability, security, and user-friendly interfaces. | | | | | | | | | |
| **Team Members** | | | | | | **Roles and Responsibilities** | | | |
| Shabna Shaik | | | | | | Sponser | | | |
| Abhishek Appalashetty | | | | | | Manager | | | |
| Laxmi Narayana | | | | | | Backend Developer | | | |
| Harichaithanya Kotapati | | | | | | Frontend Developer | | | |
| Harini Beeram | | | | | | Database Admin | | | |
| Ramya Gopalam | | | | | | Advisor | | | |
| Jameer Babu | | | | | | Advisor | | | |

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| **Project Team** | | **Approval Committe** |
| Abhishek Appalashetty | Harichaithanya Kotapati | Aziz Fellah |
| Shabna Shaik | Ramya Gopalam | Likhitha M |
| Laxmi Narayana | Jameer Babu | Manasa Akula |
| Harini Beeram |  |  |